



Promoting Independence and Opportunities for People with Vision Loss.

## **Optometrist Position Description**

### **About INSIGHT**

Founded in 1925 as the Rhode Island Association for the Blind, INSIGHT's mission is to inspire confidence, build skills and empower people who are blind and visually impaired to become fully integrated, equally valued members of society by providing diverse services that produce opportunities and choices.

In 2018, the agency provided services to 959 adults and children who are blind and visually impaired. These services included low vision evaluations, independent living skills training, orientation and mobility training, workshops, support groups, recreational activities, a summer youth camp, and a radio reading service.

### **Position Background**

Our low vision clinic has an immediate opening for a part-time, state-licensed Optometrist who has an interest in providing low vision evaluations for older adults.

The selected candidate will work with patients to perform examinations, prescribe appropriate low vision aids and devices, work with the vision rehabilitation staff to provide recommendations for training and support, and prepare visit summary reports.

INSIGHT's adult low vision clinic currently operates with two optometrists, one working approximately 7.5 hours per week on Mondays and the other working approximately 5 hours per week on Wednesday mornings. With the retirement of the Monday optometrist at the end of May 2019, we are seeking someone who would be available 5 – 10 hours per week. The schedule is flexible and could be set up to accommodate a half day, a full day, or two half days per week on most weekdays depending on the availability of the selected candidate.

INSIGHT provides full administrative support for the low vision clinic including appointment scheduling, the collection of referrals and reports, dissemination of visit summary reports, device ordering and inventory tracking, as well as insurance billing and tracking, which will allow the selected candidate to spend the maximum amount of time possible with patients.

### **Essential Functions**

- Determine each patient's visual acuity, field of vision, and hand-eye coordination.
- Take detailed medical histories for all patients, including current and past prescription medications.

[www.in-sight.org](http://www.in-sight.org)

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- Diagnose and prescribe appropriate low vision aids and devices.
- Work collaboratively with vision rehabilitation staff to insure that each patient receives the proper training and support in regards to the prescribed aids and devices.
- Prepare summary reports of each visit.
- Complete insurance billing worksheets, including the appropriate visit codes.

### **Skills and Qualifications**

- Rhode Island issued license for optometry and O.D.
- At least 5 years of experience working as an Optometrist preferred.
- Excellent listening and communication skills.
- Experience working with older adults and/or people with disabilities highly desired.
- Excellent time management and organizational skills.
- Training or experience in low vision preferred.

### **Application Procedures**

To apply for this position, submit a resume and cover letter to:

Christopher Butler  
Executive Director  
INSIGHT  
43 Jefferson Boulevard  
Warwick, RI 02888

[cbutler@in-sight.org](mailto:cbutler@in-sight.org)